

APPROVED

by Academic Council of ASU

on March 24, 2014

(Protocol #12)

Rector _____ A. P. Lunyov

RULES OF ADMISSION

to Federal State Budget Educational

Institution of Higher Professional Education

“Astrakhan State University”

to cover educational programs of higher education

– programs of bachelor, specialist, and master courses

for Academic Year 2014/15

I. General Clauses

1. These Rules of Admission (hereinafter referred to as “Rules”) regulate admission of citizens of the Russian Federation, foreign citizens, and individuals without a citizenship (altogether hereinafter referred to as “entrants”) to cover educational programs of higher education – bachelor programs, specialist programs, and master programs at the Federal State Budget Educational Institution of Higher Professional Education ‘Astrakhan State University’ (hereinafter referred to as “ASU”) and at its Branch in the town of Znamensk (hereinafter referred to as the “Branch”).

2. ASU declares admission to cover bachelor programs, specialist programs, and master programs (hereinafter referred to as “educational programs”) as per its license to perform educational activities in the corresponding educational programs.

3. Admission to cover educational programs is executed within the control figures of admitting citizens at the expense of budget fundings of the federal budget (hereinafter referred to as “control figures”, “budget fundings”) and on self-paid terms at the expense of individuals and/or legal entities on the base of contracts of education to be signed during the admission period (hereinafter referred to as “contracts of education”).

The control figures specially determine:

the quota of admitting to cover bachelor, specialist, and master programs at the expense of disabled children with special needs, people with the 1st and the 2nd degrees of disability, people disabled since their childhood, people disabled because of a military trauma or a disease obtained during the military service, who have no contraindications to study at the corresponding educational institutions (to be confirmed by a conclusion decision of a federal institution of medical social expertise); children-orphan and children who remained without their parents’ care (all together referred to as the “quota for entrants with special rights”);

the quota of target admission to cover educational programs (hereinafter referred to as the “target admission quota”).

4. It is people with a general secondary education who can cover bachelor or specialist programs. It is people with a higher education of any level who can cover master programs.

Coverage of an educational program is acceptable for a person who has obtained education of the corresponding level, which can be confirmed with one of the following documents of education or education and qualification (hereinafter referred to as the “document of official standard”):

a document of education or of education and qualification of a standard determined by the legal executive authority that performs functions to develop the state policy and the legal regulation in the field of education (hereinafter referred to as the “Ministry of Education & Science of the Russian Federation”), or by a federal executive authority that performs functions to develop the state policy and the legal regulation in the field of healthcare, or by a federal executive authority that performs functions to develop the state policy and the legal regulation in the field of culture;

a document of official standard that confirms the level of education or of education and qualification, provided it was obtained prior to January 01, 2014;

a document of education and qualification of the standard determined by the Federal State Budget Educational Establishment of Higher Professional Education “Lomonosov Moscow State University” (hereinafter referred to as “Lomonosov Moscow State University”) and by the Federal State Budget Educational Establishment of Higher Professional Education “St.-Petersburg State University” (hereinafter referred to as “St.-Petersburg State University”), or a standard determined upon the decision of a collegial body of a legal executive authority;

a document (documents) of education or of education and qualification issued in a foreign country (hereinafter referred to as a “foreign document of education”), provided education certified by that document is acknowledged in the Russian Federation as corresponding to the proper level of education as per Clause 107 of the Federal Law¹.

5. Admission to cover educational programs shall be executed separately to bachelor programs, to specialist programs, and to master programs.

6. Admissions to study at the expense of budget fundings shall be executed on a competitive basis, provided another order is stipulated by the Federal Law “About Education in Russian Federation” at #273 of December 29, 2012.

¹ Legislation Collection of the Russian Federation, 2012, #53, Clause 7598; 2013, #19, Clause 2326; #30, Clause 4036; #48, Clause 6165; Rossiyskaya Gazeta, 2014, February 05.

Admissions to study of self-paid terms (studies to be paid by individuals and/or by legal entities) shall be executed on terms that are determined by local regulations of ASU as per the legislation of the Russian Federation.

Terms of admitting to cover the main educational programs must guarantee that they shall observe rights to obtain education and to be admitted for those entrants who have the corresponding level of education, who are the most gifted and best-prepared to cover an educational program of the corresponding level and specialization.

7. Admissions to studies shall be executed to cover the program of the first year.

8. Admissions to cover bachelor and specialist programs shall be executed on the base of results of the Unified State Examination (hereinafter referred to as "USE") that is acknowledged as results of entrance examinations and/or on the base of results of entrance examinations to be arranged by ASU independently (they are specified in Point B of Clause 23, in Clauses 25 and 28 of these Rules).

Admissions to cover master programs shall be executed on the base of results as per the List determined by ASU (Appendix 2).

Entrants shall be entitled to present information about their individual achievements, whose results are taken into account during their admission. The order of considering with such individual achievements is determined by Appendix 3 of these Rules.

9. ASU shall admit entrants to studies separately in each set of admission conditions:

1) admissions to cover bachelor and specialist programs without taking entrance examinations:

a) separately to study at ASU and at its Branch;

b) separately for the full-time, part-time, and distance forms of studies;

c) for bachelor and specialist programs depending on their profile as per the rules specified in Clause 10 of these Rules;

d) separately to positions within the control figures and to positions on the base of contracts of education;

2) admissions to study on the base of results of particular contests as per the results of entrance examinations:

a) separately to study at ASU and at its Branch;
b) separately for the full-time, part-time, and distance forms of studies;
c) for bachelor and specialist programs depending on their profile as per the rules specified in Clause 10 of these Rules;

d) separately for each type of admissions:

to positions within the quota for entrants with special right;

to positions within the target admission quota;

to positions within the control figures, subtracting the three following numbers: the number of positions to which entrants entitled to be admitting without taking entrance examinations (bachelor and specialist programs) have been admitted, the number of entrants with special rights admitted within the target admission quota (bachelor and specialist programs), and the target admission quota (hereinafter referred to as “positions within general competition control figures”;

to positions on the base of contracts of education to provide paid educational services (bachelor and specialist programs – subtracting the number of positions to which h entrants entitled to be admitting without taking entrance examinations have been admitted);

Entrants who have obtained professional education may be admitted to study on the base of a competition for individuals with general secondary education, if they express such a desire (if they have a higher education, they may be admitted only on self-paid terms after signing contracts of education).

10. Admission to study depending on the profile of educational programs (Point C of Point 1 of Clause 9, Point C of Point 2 of Clause 9 of these Rules) shall be executed as follows:

For bachelor programs in each specialty in general; for specialist programs in each specialty in general;

For each bachelor program within the specialization; for each master program within the specialization.

11. Admissions to cover various bachelor, specialist, and master programs may be executed by different means specified in Clause 10 of these Rules.

12. To be admitted, entrants must submit an application of admission, enclosing the necessary documents (hereinafter referred to as the “entrance documents”).

13. An individual to whom an entrant has granted the corresponding authorities (hereinafter referred to as an “authorized representative”) may present entrance documents to ASU, withdraw such documents, or perform other actions that do not require an entrant’s personal presence, provided such an authorized person presents a warrant issued by an entrant and drawn up as per the official standard; such a warrant must specify the range of authorities granted to the authorized person.

14. Organizational provision of arranging admissions to studies, including studies at the Znamensk Branch, shall be executed by the Admission Commission. Rector of ASU is the Chairperson of the Admission Commission. The Chairperson of the Admission Commission appoints the Executive Secretary of the Admission Commission, who coordinates activities of the Admission Commission, as well as a personal reception of entrants, of their parents and other legal representatives, and of their authorized representatives.

To arrange entrance examinations, ASU shall arrange examination and appellation commissions.

Authorities and the order of activities performed by the Admission Commission, by examination and appellation commission shall be determined by the corresponding statutes to be approved by the Chairperson of the Admission Commission.

15. The following deadlines shall be determined for admissions to bachelor and specialist programs in the full-time and part-time forms of studies to positions within the control figures:

- a) the day of beginning to receive entrance documents – June 02;
- b) the day of finishing to hold entrance examinations arranged by ASU independently (specified in Point B of Clause 23, in Clauses 25 and 28 of these Rules); the day of finishing to receive entrance documents from entrants entitled to be admitted without taking entrance examinations (hereinafter referred to as the “final day of receiving entrance documents and holding entrance examinations”) – July 25;

c) the deadline of receiving entrance documents from entrants to be admitted on the base of their USE results acknowledged as results of their entrance examinations to be arranged within additional terms – before July 05;

d) the deadline of receiving entrance documents from entrants who are to take entrance examinations arranged by ASU independently:

from entrants who are to be admitted on the base of results of their additional entrance examinations of creative and/or professional character (Design, Architecture, Journalism, Pedagogical Education (profile “Physical Training”) – July 15;

from entrants who are to be admitted on the base of entrance examinations specified in Point B of Clause 23, in Clauses 25 and 28 of these Rules – July 19.

16. The following terms shall be determined to admit entrants to bachelor and specialist programs in the full-time and part-time forms of studies after signing contracts of education:

a) the day of beginning to receive entrance documents – May 19;

b) the deadline of receiving entrance documents from entrants to be admitted on the base of their USE results acknowledged as results of their entrance examinations to be arranged within additional terms – before July 05;

c) the deadline of receiving entrance documents from entrants who are to be admitted on the base of results of their additional entrance examinations of creative and/or professional character – August 09;

d) the deadline of receiving entrance documents from entrants who are to be admitted on the base of other entrance examinations specified in Point B of Clause 23, in Clauses 25 and 28 of these Rules – August 09.

17. The following terms shall be determined to admit entrants to bachelor and specialist programs in the distance form of studies within the control figures:

a) the day of beginning to receive entrance documents – June 02;

b) the deadline of receiving entrance documents from entrants to be admitted on the base of their USE results acknowledged as results of their entrance examinations to be arranged within additional terms – before July 05;

c) the deadline of receiving entrance documents from entrants to be admitted on the base of results of their entrance examinations that are arranged by ASU

independently and from entrants to be admitted without taking entrance examinations – August 09.

18. The following terms shall be determined to admit entrants to cover bachelor and specialist programs in the distance form of studies to positions on self-paid terms after signing contracts of education:

- a) the day of beginning to receive entrance documents – May 19;
- b) the deadline of receiving entrance documents from entrants to be admitted on the base of their USE results acknowledged as results of their entrance examinations to be arranged within additional terms – before July 05;
- c) the deadline of finishing to receive entrance documents from entrants to be admitted to studies on the base of their results of additional entrance examinations of creative and/or professional character, on the base of other entrance examinations specified in Clause 25, and entrance to be admitted without taking entrance examinations – September 05.

19. The following terms shall be determined to admit entrants to cover master programs in the full-time form of studies to positions within the control figures:

- a) the day of beginning to receive entrance documents – June 02;
- b) the day of finishing to receive entrance documents – July 25.

20. The following terms shall be determined to admit entrants to cover master programs in the full-time form of studies on self-paid terms after signing contracts of education:

- a) the day of beginning to receive entrance documents – May 19;
- b) the day of finishing to receive entrance documents – August 13.

21. The following terms shall be determined to admit entrants to cover master programs in the distance form of studies to positions within the control figures:

- a) the day of beginning to receive entrance documents – June 20;
- b) the day of finishing to receive entrance documents – August 13.

22. The following terms shall be determined to admit entrants to cover master programs in the distance form of studies on self-paid terms after signing contracts of education:

- a) the day of beginning to receive entrance documents – May 19;

- b) the day of finishing to receive entrance documents – September 05.

II. Determination of List & Programs of Entrance Examinations, Their Grading Scales, & Minimal Scores Confirming Successful Passing of Entrance Examinations

23. ASU shall include the following items into the List of Entrance Examinations to Admit to Bachelor & Specialist Programs on Base of General Secondary Education (hereinafter referred to the “List of Entrance Examinations Based on USE”):

a) entrance examinations in disciplines of general education (hereinafter referred to as “general educational examinations”) to be executed as per the List of Entrance Examinations to Admit to Cover Educational Programs of Higher Education – Bachelor & Specialist Programs, which was approved by the Order of the Ministry of Education & Science of the Russian Federation at #1 of January 09, 2014.

Results of USE obtained not more than four years prior to the day of finishing to receive entrance documents and to hold entrance examinations inclusive, provided they are valid the date when the Federal Law has entered into force, shall be acknowledged as results of the specified entrance examinations, or the specified entrance examinations shall be arranged by ASU independently as per Clause 25 of these Rules;

b) additional entrance examinations of creative and/or professional character to be arranged by ASU independently:

a written assignment – for the specialties “Design”, “Architecture”, and “Journalism”.

sports contests – for the specialization “Pedagogical Education” (profile “Physical Training”) (the entrance examination is “General Physical Training”) (Appendix 1).

24. Only one general educational entrance examination shall be held in one general educational discipline.

25. The following particular categories of entrants on the base of general secondary education may enter on the base of results of general educational entrance

examinations to be arranged by independently at their own option (hereinafter referred to as “entrance examinations for particular categories of entrants”):

a) entrants with special needs, disabled children, disabled adults;

b) foreign citizens;

c) entrants who obtained a document of official standard of a level of education or of a level of education and qualification prior to January 01, 2009; such a document must confirm obtained secondary (complete) general education, if such entrants did not take a USE within one year prior to the day of finishing to receive documents and hold entrance examinations inclusive;

d) entrants who obtained general secondary education at special educational institutions of closed type, as well as at institutions of the penitentiary system – provided such entrants obtained a document of general secondary education within one year prior to the day of finishing to receive documents and hold entrance examinations inclusive and provided they did not take a USE during that period;

e) citizens of the Russian Federation and individuals without a citizenship with a general secondary education confirmed by a foreign document of education – provided such entrants have obtained that document within one year prior to the day of finishing to receive documents and hold entrance examinations inclusive and provided they did not take a USE during that period;

f) entrants who are obtaining (or who have obtained) a general secondary education within educational programs of a secondary professional education, including educational programs of secondary professional education integrated with the main educational programs of basic and secondary general education – provided such entrants have passed the state final attestation in educational programs of general secondary education not as a USE within one year prior to the day of finishing to receive documents and hold entrance examinations inclusive and provided they did not take a USE during that period.

26. Individuals specified in Clause 25 of these Rules may take all the general educational entrance examinations for particular categories of entrants at their own option, or they may take one or several specified entrance examinations together with

their presentation of their USE results as results of other general educational entrance examinations.

27. The higher educational establishment may include the following additional entrance examinations of creative and/or professional character into the list of entrance examination on the base of general secondary education:

a professional examination – for specialties 25. 05. 05 Aircraft Exploitation & Air Traffic Arrangement, 31. 05. 01 Medicine, 31. 05. 02 Pediatrics, 31. 05. 03 Stomatology, for specializations 25. 03. 03 Air Navigation, 25. 03. 04 Exploitation of Airports & Aircraft Traffic Supervision, **44. 03. 01 Pedagogical Education, 44. 03. 05 Pedagogical Education (with two profiles of training);**

an interview – for specializations 29. 03. 04 Materials Artistic Processing Technology, 44. 03. 03 Special (Speech Pathology) Education;

a professional examination and/or an interview – for specializations 48. 03. 01 Theology, 49. 03. 01 Physical Training, 49. 03. 02 Physical Training for People with Special Needs (Adaptive Physical Training), 49. 03. 03 Recreation & Recreational Tourism;

a professional examination and/or a creative examination – for specialties 54. 05. 01 Monumental Decorative Art, 55. 05. 04 Film Producing, for specializations, **07. 03. 01 Architecture, 07. 03. 02 Reconstruction & Restoration of Architectural Heritage, 07. 03. 03 Design of Architectural Environment, 42. 03. 04 Television, 50. 03. 02 Beaux Arts, 51. 03. 02 Folk Artistic Culture, 51. 03. 05 Stage Direction of Theatrical Performances & Holidays, 54. 03. 01 Design, 54. 03. 02 Decorative & Applied Arts & Folk Crafts, 54. 03. 03 Costume & Textile Art, 54. 03. 04 Restoration;**

a creative examination, and/or a professional examination, and/or an interview – for specialties 52. 05. 01 Actors' Art, 52. 05. 02 Theater Stage Direction, 52. 05. 03 Set Design, 53. 05. 01 Art of Concert Performance, 53. 05. 02 Artistic Direction of Symphonic Orchestra & Academic Choir, 53. 05. 03 Musical Sound Direction, 53. 05. 04 Musical Theater Art, 53. 05. 05 Music Studies, 53. 05. 06 Composition, 53. 05. 07 Direction of Military Brass Band, 54. 05. 02 Painting, 54. 05. 03 Graphics, 54. 05. 04 Sculpture, 54. 05. 05 Painting & Beaux Arts, 55. 05. 01 Cinema & Television Direction, 55. 05. 02 Sound Direction of Audiovisual Arts, 55. 05. 03

Cameraperson's Art, 55. 05. 05 Cinema Studies, for specializations **42. 03. 02 Journalism**, 52. 03. 03 Circus Art, 52. 03. 04 Performance Artistic Design Technology, 52. 03. 05 Theater Studies, 52. 03. 06 Dramaturgy, 53. 03. 01 Variety Musical Art, 53. 03. 02 Musical Instrumental Art, 53. 03. 03 Vocal Art, 53. 03. 04 Folk Singing Art, 53. 03. 05 Orchestra Conduction, 53. 03. 06 Music Studies & Music Applied Art;

a creative examination and/or an interview – for specialties 52. 05. 04 Literary Art, for specializations 42. 03. 05 Media Communications, 52. 03. 01 Choreographic Art, 52. 03. 02 Choreographic Performance.

28. In case of admission to cover a bachelor or a specialist program on the base of a professional education, entrance examinations shall be taken as a test. The list of entrance examinations for entrants with a professional education coincides with the List specified in Clause 23 of these Rules. In case an entrant has valid results of USE in general educational disciplines, he/she may use such results and/or take entrance examinations in the form determined by ASU.

29. If the list of entrance examinations of the base of professional education coincides with the list of entrance examinations on the base of general secondary education, competition depending on entrants' level of education shall not be performed.

30. ASU shall be guided with the following principles to form programs of entrance examinations that it arranges independently (specified in Clauses 23, 25, and 28) of these Rules, as well as to admit entrants to master programs (hereinafter referred to as "independently arranged entrance examinations"):

Programs of general educational entrance examinations to particular categories of entrants shall be formed on the base of the federal state educational standard of the general secondary education. Programs of general educational entrance examinations for particular categories of entrants shall be formed, considering with the necessity to comply with the level of complexity of such entrance examinations to the level of the complexity of USE in the corresponding general educational disciplines;

Programs of independently arranged entrance examinations on the base of professional education shall be formed on the base of the federal state educational standard of general secondary education, of the federal state educational standard of

basic general education, and on the base of the corresponding federal state educational standards of secondary professional and/or higher education;

Programs of entrance examinations to admit to master programs shall be formed on the base of federal state educational standards of higher education in bachelor programs.

31. For each entrance examination, an assessment scale and the minimal benchmark of passing scores shall be determined (hereinafter referred to as the “minimal score benchmark”).

During admissions to cover a bachelor, a specialist, or a master program, the results of each entrance examination arranged by ASU independently shall be assessed as per the 100-point scale.

It is the minimal score benchmark of USE that shall be used by ASU as the minimal score benchmark for a general educational entrance examination to be arranged by ASU independently, provided another benchmark has been determined by the founder. The specified minimal score benchmark cannot be lower than that of USE necessary to be admitted to a bachelor or a specialist program and determined by the federal executive authority that performs control and supervision in the sphere of education.

The minimal score benchmark for an additional entrance examination, for an entrance examination to admit to a master program shall be determined by ASU independently (See Appendix 4).

32. The list of entrance examinations and the minimal score benchmark cannot differ in case of admitting to ASU and to its Branch, in case of admitting to different forms of studies, as well as in case of admitting within the quota of admitting entrants with special rights, to positions within a target admission quota and within general competition control figures (provided there are no difference in other terms of admission specified in Point 2 of Clause 9 of these Rules).

33. The minimal score benchmark cannot be changed during the admission process.

III. Special Rights for Admission to Bachelor & Specialist Programs

34. The following individuals shall be entitled to be admitted without taking entrance examinations:

a) winners and awardees of the final state of the Russian Contest of Schoolchildren, members of teams of the Russian Federation that have taken part in international contests in general educational disciplines and that were formed as per the order determined by the Ministry of Education & Science of the Russian Federation (hereinafter referred to as “members of Russian teams”) – to specialties and/or specializations that correspond to the profile of a Russian Contest of Schoolchildren or to that of an international contest;

b) champions and awardees of Olympic Games, Paralympic Games, and Deaflympics, world champions, Europe’s Champions, people who took the first place at a world championship or at an European championship in sports included into programs of Olympic Games, Paralympic Games, and Deaflympics (hereinafter referred to as “champions and awardees in sports”) – to specialties and/or specializations in the field of physical training.

35. The right to be admitted to studies at the expense of budget fundings within the determined quota shall be granted to disabled children, to individuals with the 1st and the 2nd degrees of disability, to people disabled since their childhood, to individuals disabled because of a military trauma or a diseases obtained during their military service, who have no contra-indications to cover an educational program at the corresponding educational institutions (this fact must be certified by a medical conclusion of a federal institution of medical social expertise), to children-orphans and to children who remained without their parents’ care, as well as people related to the latter category. The quota of admitting these categories of entrants shall be determined at least 10 per cent of the general rate of the current control figures for each particular specialty and specialization.

The quota of admitting entrants with special rights shall be determined as per the specified rate separately to study at ASU and at its Znamensk Branch for each form of studies, for each specialty or specialization, or for each bachelor program within a specialization.

36. The primary right to be admitted shall be granted to the following entrants:

a) to children-orphans and to children who remained without their parents' care, as well as people related to the latter category;

b) to disabled children, to people with the 1st and the 2nd group of disability, who have no contra-indications to cover an educational program at the corresponding educational institutions (this fact must be certified by a medical conclusion of a federal institution of medical social expertise);

c) entrants under 20 years old who have only one parent who has the 1st group of disability, provided the average per capita income of their families is lower than the rate of the minimal living wage that is determined in the region of the Russian Federation where that entrant resides;

d) citizens who were affected with radiation because of the catastrophe at the Chernobyl Nuclear Power Station, who are eligible for the Law of the Russian Federation of May 15, 1991 at #1244-1 "About Social Support of Citizens Affected with Radiation Because of Catastrophe at Chernobyl Nuclear Power Station";

e) children of military personnel who perished during their military service or who died because of a severe injury (a wound, a trauma, or a contusion), or because of a disease obtained during their military service, including execution of counter-terroristic operations and/or other actions to fight terrorism;

f) children of dead (deceased) Heroes of the Soviet Union, Heroes of the Russian Federation, and Full Cavaliers of the Order of Glory;

g) children of staff of police authorities, institutions, and bodies of the penitentiary system, of the federal fire prevention service, of authorities that control the turnover of narcotic substances and psychotropic stuff, of customs authorities, who perished (died) because of a severe injury or another health trauma obtained during their service, or because of a disease obtained during such a service, as well as children who are their dependents;

h) children of public prosecution staff, who died (perished) because of a severe injury or another health trauma obtained during their service or after their dismissal owing to such a health trauma;

i) military personnel who is currently on their military service after signing a contract, whose continuous duration as per their contract is at least three years, as well as citizens who have served an obligatory military service term and who are entering on the base of their commanders' recommendations that are issued to such citizens as per the order determined by a federal executive authority under whose command they were on the military service;

j) citizens who have served at least three years as per a military contract in the Armed Forces of the Russian Federation, in other troops, in military formations and authorities at military positions and who were dismissed on the base of Points B-D of Clause 1, Point A of Clause 2, and Points A-C of Clause 3 of Article 51 of the Federal Law of March 28, 1998 at #53-FZ "About Military Duty & Military Service";

k) people disabled at war, participants of combat operations, as well as veterans of combat operations related to the range of persons specified in Points 1-4 of Clause 1 of Article 3 of the Federal Law of January 12, 1995 at #5-FZ "About Veterans";

l) citizens who have directly participated in tests of nuclear weapons and military radioactive stuff in the atmosphere, of nuclear weapons under water, in military exercises applying such weapons and military radioactive stuff prior to the date of the actual termination of such tests and exercises; direct participants of liquidations of radioactive accidents at nuclear installations of surface and underwater vessels and at other military facilities; direct participants of executing and providing works to collect and bury radioactive substances, as well as direct participants of liquidation of such accidents (military personnel and volunteers of the Armed Forces of the Russian Federation, personnel of Internal Troops of the Russian Federation, personnel of railroad troops and other military formations, staff of the police authorities of the Russian Federation and of the federal fire prevention service);

m) military personnel (including personnel of the internal troops of the ministry of Internal Affairs of the Russian Federation), staff of police authorities and of the penitentiary system, staff of the federal fire prevention service, who fulfilled their tasks during the military conflict of the Republic of Chechnya and in adjacent areas related to the zone of the military conflict, as well as the same categories of personnel who are

currently fulfilling tasks within the region of Northern Caucasus during counter-terroristic operations.

37. The primary right to be admitted to higher educational institutions supervised by federal executive authorities shall also be granted to graduates of general educational institutions and professional educational institutions that are supervised by federal state bodies and that implement additional general educational programs aimed to train under-aged individuals for their further military service or to another kind of state service.

38. Winners and awardees of contests for schoolchildren that are arranged as per the order determined by the Ministry of Education & Science of the Russian Federation (hereinafter referred to as “schoolchildren’s contests”) shall be granted the following special rights in case of admission to bachelor and specialist programs to cover specialties and/or specializations that correspond to the profile of a schoolchildren’s contest:

a) admission without entrance examinations to cover a bachelor or a specialist program, whose specialty and/or specialization corresponds to the profile of a schoolchildren’s contest. It is ASU that shall determine whether the profile of a schoolchildren’s contest corresponds to the selected specialty and/or specialization;

b) to be admitted on equal terms with individuals who have gained the maximal scores of USE in a general educational discipline that corresponds to the profile of a schoolchildren’s contest.

39. Special right specified in Points A and B of Clause 38 of these Rules may be granted to one and the same entrants. In case a special right (specified in Point B of Clause 38 of these Rules) has been granted to an entrant, the maximal score (100 points) for the corresponding entrance examination(s) shall be granted to that entrant.

Special rights granted to awardees of schoolchildren’s contests shall also be granted to winners of schoolchildren’s contests. Special rights granted to winners or to winners and awardees of third-level schoolchildren’s contests, shall also be granted respectively to winners or to winners and awardees of first-level and second-level schoolchildren’s contests. Special rights granted to winners or to winners and awardees of second-level schoolchildren’s contests, shall also be granted respectively to winners

or to winners and awardees of first-level schoolchildren's contests.

40. Upon the decision of ASU, entrants shall be granted primary rights by setting the maximal result (100 points) for general educational entrance examination that corresponds to the level of a contest:

To winners and awardees of a Russian contest, to members of teams, to winners and awardees of schoolchildren's contests – in case of their admission to studies without using special rights specified respectively in Point A of Clause 34 and in Point A of Clause 38 of these Rules (both for the same bachelor and specialist programs to which they are going to be admitted by using the specified special rights and for other bachelor and specialist programs, independently on their correspondence to the profile of contests to the selected specialties and/or specializations);

To champions and awardees in the field of sports – in case of their admission without using a special right specified in Point B of Clause 34 of these Rules, to cover bachelor and specialist programs in specialties and/or specializations in the field of physical training and sports (including bachelor programs and specialist programs that they are going to enter by using the specified special right).

41. Special rights stipulated by Clause 34 and by Point A of Clause 38 of these Rules cannot differ during admission to ASU and to its Branch, as well as to different forms of studies.

Special rights stipulated by Point B of Clause 38 of these Rules and the advantage specified by Clause 40 of these Rules cannot differ in case of admission to higher educational institutions and to its branches, in case of admission to different forms of studies, as well as in case of admission within the quota of admitting entrants with special rights, to positions within the target admission quota, and to positions within general competition control figures.

42. Winners and awardees of a schoolchildren's contest (except for creative contests and contests in the field of physical training and sports) must have gained USE results not lower than the USE score rate determined by ASU:

to use a special right specified in Point A of Clause 38 of these Rules – in one general educational discipline that corresponds to the profile of that schoolchildren's contest;

to use a special right specified in Point B of Clause 38 of these Rules, or an advantage specified in Clause 40 of these Rules – in the general educational discipline that corresponds to the entrance examination.

ASU shall determine 65 points for each of the specified general educational disciplines.

IV. Informing of Admissions to Study

43. ASU is obliged to familiarize an entrant and/or his/her parents (legal representatives) with its Statute, with its license to perform educational activities, with its certificate of state accreditation, with its educational programs, and with other documents that regulate this institution and its performance of educational activities, as well as its students' rights and duties. In case of admission on the competitive basis, an entrant shall also be provided with information concerning that competition and its results.

44. To provide information concerning admissions to study, ASU shall publish information on its official web site <http://asu.edu.ru> in the Internet ICT network (hereinafter referred to as the “official web site”); it shall also provide a free access to its information board located in the building of ASU to obtain information displayed on the information board of the Admission Commission and/or in its electronic information system (hereinafter referred to as the “information board”).

The following information shall be displayed on the official web site and on the information board:

1) In case of admissions to bachelor programs or to specialist programs in the full-time and part-time forms of studies – not later than February 15, in other cases – within terms specified by these Rules:

a) the list of specialties and specializations to admit entrants to studies, specifying the conditions of admission specified in Clause 9 of these Rules;

b) the list of entrance examinations for each particular competition stipulated by Point 2 of Clause 9 of these Rules;

c) information concerning the special rights and advantages granted to entrants during their admissions to bachelor and specialist programs (except for special rights and advantages preconditioned with levels of schoolchildren's contests);

2) In case of admission to cover bachelor or specialist programs in the full-time or part-time forms of studies – not later than March 31, in other cases – within terms specified by these Rules:

a) Rules of Admission to ASU;

b) Information concerning the possibility to submit entrance documents in an electronic form;

c) information concerning the priority of entrance examinations during the ranking of entrants on the base of results of their entrance examinations;

d) information concerning the form of studies and the program of entrance examinations to be arranged by ASU independently;

e) information concerning opportunities of taking entrance examinations for people with special needs;

f) information concerning the procedure of processing the results of individual achievement, which has been determined by the Rules of Admission approved by ASU independently;

g) information concerning the necessity (or absence of necessity) for entrants to pass an obligatory medical preliminary examination; if case such a medical examination is necessary – information specifying the list of physicians, laboratory and functional researches, general and additional medical contra-indications;

h) the minimal benchmark of scores for each entrance examination in each competition;

3) in case of admitting to cover a bachelor or a specialist program in the full-time and the part-time form of studies – not later than June 01, in other cases – within terms specified by these Rules:

a) the number of positions for admission in each set of admission terms specified in Points A-D of Point 2 of Clause 9 of these Rules;

b) a specimen of a contract to provide educational services on paid terms;

c) information specifying the sites of receiving entrance documents;

d) information specifying mail addresses to submit entrance documents;

- e) information specifying electronic addresses to submit entrance documents in an electronic form (if the institution has such an opportunity);
- f) rules of submitting and examining appeals concerning the results of entrance examinations arranged by the institution independently;
- g) information concerning available hostel(s) and the number of free seats in hostels for entrants from other regions and countries;
- h) information concerning entrants' special rights and advantages that are due to levels of schoolchildren's contests;

4) in case of admitting to cover a bachelor or a specialist program in the full-time or part-time form of studies – not later than June 20, in other cases – within terms determined by these Rules of Admission independently:

- a) the schedule of entrance examinations;
- b) the deadline to complete the originals of documents of official standard at each stage of admission, in case of admissions to positions within the control figures, the deadline(s) to complete entrants' presentation of data concerning their consent to be admitted after signing a contract of education on self-paid terms.

45. The Admission Commission shall provide the functioning of special telephone lines and the section of the official web site to respond to questions related to the admission process.

46. Since the day of beginning to receive documents to be admitted to studies, information specifying the number of submitted applications shall be displayed on the official web site and on the information board, as well as name-by-name lists of people who have submitted their entrance documents, specially indicating lists of people eligible for admission without entrance examinations and people entering ASU on the base of their USE results and/or entrance examinations that ASU arranges independently. Such lists and information specifying the number of submitted applications shall be updated on a daily basis.

V. Receipt of Entrance documents

47. Any entrant intending to cover a bachelor or a specialist program shall be entitled to submit an admission application to not more than five higher educational

institutions simultaneously and participate in a competition in not more than three specialties and/or specializations in each of those five institutions.

48. Any entrant shall be entitled to submit an admission application for each of the specialties and specializations specified in Clause 47 of these Rules to be admitted to studies at ASU and at its Branch, in different forms of studies, in different bachelor programs within a specialization, as well as within different types of admission.

Besides, any entrant eligible for admission without entrance examinations may submit an admission application to ASU at the expense of budget fundings – only to one educational institution, as per Clause 50 of these Rules.

49. If an entrant intends to enter the institution on different terms of studies, he/she may submit one or several entrance applications, depending on the form of studies. Their application(s) must indicate their preferences specifying the priority of being admitted to studies on different terms of admission.

50. An entrant may use each of the following special rights in case of admission to cover a bachelor or a specialist program at the expense of budget fundings only to one higher educational institution only to one available educational program that has a state accreditation – at their own choice (regardless of the number of grounds entitling to have such a special right):

The right to be admitted without entrance examinations specified in Clause 34 of these Rules;

The right to be admitted within a quota of admitting entrants with special rights specified in Clause 35 of these Rules;

The right to be admitted without entrance examinations specified in Point A of Clause 38 of these Rules.

An entrant may submit their entrance documents simultaneously:

by using each of the special rights specified in Clause 34 of these Rules and in Point A of Clause 38 of these Rules – in case of admission to ASU and to its Branch, to different forms of studies, as well as to positions within the control figures and to positions after signing a contract of education on self-paid terms;

by using a special right indicated in Clause 35 of these Rules – in case of admission to ASU and its Branch in different forms of studies.

51. Simultaneously with submitting an admission application by using each of the special rights specified in Clause 50, an entrant shall be entitled to submit an admission application to be admitted without using those special rights to the same institution to the same and/or to other educational programs, as well as to other higher educational institutions.

52. An entrant may use a special right indicated in Point B of Clause 38 of these rules, and an advantage indicated in Clause 40 of these rules by submitting an admission application to be admitted on base of results of several different competitions simultaneously (stipulated by Point 2 of clause 9 of these Rules). An entrant may use each of the grounds for special rights and advantages (if he/she has more than one ground) within each of those competitions in relation to one entrance examination at their own option.

53. An entrant cannot submit an admission application to be admitted to studies on the base of general secondary education and on the base of secondary professional education to one and the same higher educational institution to one and the same educational program.

54. The documents that are necessary for admission must be presented (submitted) to ASU and to its Branch by one of the following means:

- a) presented by an entrant personally or by his/her authorized person;
- b) submitted to ASU either via general mail operators, or in an electronic form.

55. In case the entrance documents have been presented to ASU by an entrant personally or by his/her authorized person, that entrant or that authorized person shall be given a receipt confirming that the documents have been received.

56. In case of submitting entrance documents via general mail operators or in an electronic form, such documents shall be received provided they have arrived at ASU not later than the deadline of presenting the documents specified by these Rules.

57. ASU shall display the list of people who have presented (submitted) their entrance documents, specifying whether those documents have been accepted or rejected (in case of rejection, the reason for that shall also be specified).

58. During the receipt of entrance documents, it shall be prohibited to charge entrants or their authorized persons any fare of fee, as well as to demand presentation of documents that these Rules do not specify.

59. An admission application must specify the following data:

- a) family name of given name(s);
- b) date of birth;
- c) data indicating citizenship (or absence of a citizenship);
- d) requisites of a personality identification document, including issue requisites of such a document;
- e) data indicating education and a corresponding document of official standard that complies with the requirements specified in Clause 4 of these Rules;
- f) list of entrance conditions specifying the priority of entrance to studies on different conditions of admittance;
- g) in case of entering to cover to a bachelor or to a specialist program – data indicating whether an entrant has special rights (in case he/she has such special rights – specifying information about documents that prove such rights);
- h) in case of entering to cover to a bachelor or to a specialist program – data indicating whether an entrant has taken a USE and its results, or the place of taking a USE within additional terms (in case there are several results of USE, which have not expired, an entrant must specify which of those USE results and in which general educational disciplines must be used at the competition stage);
- i) in case of entering to cover to a bachelor or to a specialist program – data indicating whether an entrant is to participate in a competition based on results of general educational entrance examinations for particular categories of entrants (specifying the grounds for participation in such a competition on the base of such entrance examinations and the list of entrance examinations);
- j) data specifying whether it is necessary to provide special conditions for an entrant during entrance examinations owing to his/her special health needs (specifying the list of entrance examinations and special conditions);

k) data indicating whether an entrant has obtained results of individual achievements (if there are any, an entrant must specify detailed information concerning those achievements);

l) data indicating whether an entrant needs a hostel during his/her studies;

m) entrant's mail address and/or e-mail address (at his/her own option);

n) means to return the submitted documents in case an entrant has not been admitted to studies (in case an entrant has presented originals of his/her documents).

60. An entrant's personal signature must testify the following facts in his/her admission application:

1) the entrant has been familiar (including via general information networks) with:

a copy of the license to performs educational activities (with its appendix);

a copy of the certificate of state accreditation (with its appendix) or with information indicating absence of such a certificate;

information specifying special rights and advantages granted to entrants during their admissions to cover bachelor and specialist programs;

deadlines for entrants to present the originals of their documents of official standard at each stage of admittance to studies within the control figures; deadlines for entrants to present data indicating their consent to be admitted on self-paid terms after signing a contract of education;

rules of presenting an appeal concerning the results of entrance examinations that the institution shall arranged independently;

2) the entrant agrees to have his/her personal data to be processed;

3) the entrant has been familiar with information indicating his/her responsibility for credibility of data specified in his/her admission application, as well as for authenticity of documents presented for admission;

4) in case of being admitted to studies to positions within the control figures:

in case of admittance to cover a bachelor or a specialist program – that the entrant has neither bachelor, nor specialist, nor master diploma;

in case of admittance to cover a master program – that the entrant has neither specialist, nor master diploma, except for entrants with a higher professional education confirmed with a qualification of a certified specialist;

5) in case of entering to cover a bachelor or a specialist program:

confirmation of a simultaneous submission of admission applications to not more than five higher educational institutions, including the one to which this admission application is to be submitted;

in case of submitting several admission applications to cover a higher educational program – confirmation of a simultaneous submission of entrance applications on the base of entrance competition results in not more than three sties and/or specializations within that institution;

6) in case of admittance to cover a bachelor or a specialist program, which has already obtained a state accreditation, to positions within the control figures on the ground of special rights specified in Clauses 34 and 35 and in Point A of Clause 38 of these Rules:

confirmation of submitting an admission application on the base of a corresponding special right only to this higher educational institution;

in case of submitting several admission applications to this higher educational institution – confirmation of submitting an admission application on the ground of a corresponding special right only to this educational program.

61. In case of submitting entrance documents in accordance with Point A of Clause 54 of these Rules, the application and the facts specified in it as per Clause 60 of these Rules must be certified with the personal signature of an entrant or with his/her authorized person's signature, if an entrant has granted the corresponding authorities to his/her authorized person.

62. Submitting an entrance application, an entrant must present:

a) a document that identifies an entrant's personality, nationality;

b) a document of official standard that complies with the requirements specified in Clause 4 of these Rules, as per the regulations determined by Clause 63 of these Rules (in case specified by the Federal Law – also a certificate of acknowledgement of firegn education):

in case of admission to a bachelor or to a specialist program – a document of official standard of general secondary education; or a document of official standard of secondary professional education; or a document of primary professional education (which has a note of obtaining a general secondary (complete) education), provided such a document has been obtained prior to the moment when the Federal Law came into force; or a document of official standard of higher education;

in case of admission to a master program – a document of official standard of higher education;

c) for entrants specified in Point A of Clause 25 of these Rules, in case they intend to participate in a competition on the base of their general educational entrance examinations for particular categories of entrants – a document confirming the special health needs;

d) in case of necessity to provide special conditions at entrance examinations – a document confirming special health needs that require providing such conditions;

e) for entrants disabled since their childhood, for people with the 1st and the 2nd degrees of disability, for disabled children, and for people disabled during their military service because of a trauma or of a disease – a conclusion decision of a federal institution of medical sanitary expertise confirming absence of contra-indications to study at the corresponding institutions;

f) to use a special right or an advantage as a winner or an awardee of a Russian contest – a diploma of winner or awardee of the final stage of the Russian Contest of Schoolchildren, provided it was obtained not earlier than four years before the deadline to receive entrance documents and hold entrance examinations inclusive; or a document confirming obtainment of such a diploma within the specified period;

g) to use a special right or an advantage as a members of united teams – a document confirming that an entrant was included into a united team not earlier than four years before the deadline to receive entrance documents and hold entrance examinations inclusive;

h) to use a special right as a champion or an awardee in the field of sports – a document confirming the status of a champion or an awardee;

- i) to use a special right within a quota of admitting people having special rights – a document confirming that an entrant is related to the range of such people, including children-orphans and children who remained without their parents’ care, provided they are under 23 years old;
- j) to use a primary right for admission specified in Clause 36 of these Rules – a document confirming that an entrant is related to the range of the specified people, including children-orphans and children who remained without their parents’ care, provided they are under 23 years old;
- k) to use a primary right for admission specified in Clause 37 of these Rules – a document of official standard issued by a general educational institution or by a professional educational institution that is supervised by a federal authority and that realizes additional educational programs aimed to prepare under-aged people for a military or another state service;
- l) to use a special right or an advantage as a winner or an awardee of a contest for schoolchildren – a diploma of a winner or a awardee of a contest for schoolchildren, provided such a diploma was obtained not earlier than one year before the deadline to receive entrance documents and hold entrance examinations inclusive; or a document confirming obtainment of such a diploma within the specified period;
- m) to confirm the validity of results of a USE taken prior to being drafted to the military service the date when the Federal Law came into force – a military card;
- n) documents confirming individual achievements of an entrant whose results are taken into account during admission as per the Oder of Admission approved by ASU (presented at an entrant’s option);
- o) other documents (presented at an entrant’s option);
- p) two photos of an entrant – for people who intent to be admitted on the base of taking entrance examinations that are held by ASU independently.

63. Entrants may present originals or copies of the documents specified in Point A-P of Clause 62 of these Rules. Copies of these documents do not have to be certified. In case of presenting the originals of personality and nationality identifying documents, or the original of a military card, such originals must be presented by an entrant personally.

In case of submitting an entrance application to one institution, an entrant must present the original or a copy of a document of official standard; in case of a simultaneous submission of entrance applications to several institutions, an entrant must present a copy of a document of official standard to each of those institutions.

An entrant must present the original of a document of official standard in case of submitting an entrance application:

- a) on the base of a special right specified in Clause 34 of these Rules;
- b) on the base of a special right specified in Point A of Clause 38 of these Rules;
- c) to positions within a quota of admitting entrants with special rights;
- d) to positions within a target admission quota.

64. In case of a simultaneous submission of entrance applications as per two or more points of this Point of Clause 63 of these Rules to different higher educational institutions, and entrant must present the original of a document of official standard when applying to one of those institutions; a copy of that document of official standard must be presented to all the rest of those institutions, specifying to which institution an entrant has presented the original of that document.

65. A document specified in Points C-D of Clause 62 of these Rules shall be accepted by the institution, provided it expires not earlier than the deadline of receiving entrance applications; a document specified in Points E, I, or J of Clause 62 of these Rules – provided it expires not earlier than the deadline to submit an entrance application and to hold entrance examinations.

When an entrant submits entrance documents, he/she may present a document specified in Points E, I, or J of Clause 62 of these Rules, which expires earlier than the deadline of receiving entrance applications and holding entrance examinations, but not earlier than the day his/her entrance application was submitted. At that, the corresponding rights shall be granted to an entrant provided he/she has presented a document that expires not earlier than the deadline to receive documents and hold entrance examinations inclusive.

If a document specified in Points C, D, E, I, or J of Clause 38 of these Rules does not specify its expiration date, its expiration period shall be regarded as equal to one year, beginning since the day of obtainment of that document.

66. An entrance application must be presented in Russian. Documents written in a foreign language must have a translation into Russian; they must also be certified as per the legal order. Documents obtained in a foreign country must be presented as per the order determined by the legislation of the Russian Federation, or provided with an apostil (except for cases when no legalization or apostil are required as per the legislation of the Russian Federation and/or an international agreement).

67. In case an entrant has presented an entrance application containing not all the data stipulated by these Rules, as well as in case he/she has presented an incomplete package of documents and/or such documents do not comply with the requirements stipulated by these Rules, ASU shall return those documents to that entrant.

68. In case an entrant intends to be admitted to specialties and specializations included into the List of Specialties & Specializations and requiring passing an obligatory medical examination as per the order determined for signing a labor contract or a service contract in the corresponding specialty or specialization (approved by the Decree of the Government of the Russian Federation at #697 of August 14, 2013), an entrant must present the original or a copy of a medical certificate specifying information related to a medical examination as per the list of specialized physicians, laboratory and functional researches determined by the Order of the Ministry of Healthcare & Social Development of the Russian Federation at #302n of April 12, 2011 “About Approving Lists of Harmful and/or Hazardous Production Factors & works, During Which Obligatory Preliminary & Periodical Medical Examinations Must Be Passed, & about Order of Arranging Obligatory Preliminary & Periodical Medical Examinations of Staff Involved at Hard Works and/or at Works with Harmful and/or Hazardous Labor Conditions” (hereinafter referred to as the “Order of the Ministry of Healthcare”). Such a medical certificate shall be regarded as a valid one, provided it was obtained not earlier than the deadline of receiving entrance documents and hold entrance examinations.

In case an entrant has not presented such a medical certificate or in case this document is invalid, or in case it does not contain any data related to a medical examination (or such data is insufficient) and complying with the requirements stipulated by the Order of the Ministry of Healthcare, the institution shall provide a

medical examination for an entrant. In this case, the medical examination must be passed either completely, or partially (to supplement the insufficient data) as per the procedure determined by the Order. Information indicating the time and the place of taking a medical examination shall be published on the official web site.

69. In case an entrant has medical contra-indications determined by the Order of the Ministry of Healthcare, ASU shall inform that entrant of consequences related to those contra-indications during his/her studies at ASU and during his/her further professional activities.

70. An entrant shall be liable for credibility of the data specified in his/her entrance application and for authenticity of the submitted documents. The Admission Commission shall check credibility of the specified information and authenticity of the submitted documents. To perform such a check, the institution shall be entitled to apply to the corresponding state information systems, to state and municipal bodies and organizations.

71. After the entrance documents have been submitted to ASU, a personal folder of an entrant shall be formed. It shall store those documents and materials concerning the taken entrance examinations, including documents related to an appeal, as well as originals and/or copies of warrants presented by authorized persons.

72. An entrant shall be entitled to withdraw the presented documents by submitting a withdrawal application by any of the means stipulated in Point A of Clause 54 of these Rules; he/she must specify a means to return those documents (their return either personally to the entrant, or to his/her authorized person, or via a general mail operator).

73. The submitted documents shall be returned as follows:

a) if a withdrawal application specifies necessity to return those documents to the entrant personally or to his/her authorized person, the package of those documents shall be returned to the specified person. The specified person shall be entitled to obtain the documents:

before the end of the current office day – in case a withdrawal application has been submitted not later than two hours prior to the end of that office day;

within the first two hours of the next office day – in case a withdrawal application has been submitted less than two hours prior to the end of the current office day;

b) if a withdrawal application specifies necessity to submit the documents via a general mail operator, only the originals of those documents shall be returned via a general mail operator.

VI. Entrance examinations Arranged by ASU Independently

74. Entrance examinations shall be held in an oral or in a written form.

75. Entrance examinations shall be held in Russian.

76. One entrance examination shall be held simultaneously for all the entrants or within different terms for different groups of entrants (including depending on the pace of forming such groups of entrants who have submitted their entrance documents).

77. In case ASU arranges the same entrance examinations for different competitions:

- a) a general educational entrance examination for particular categories of entrants shall be held as a single examination for all the competitions;
- b) additional entrance examinations of creative and professional character shall be held as a single entrance examination within several competitions;
- c) entrance examinations for master programs shall be held as a separate entrance examination within each competition.

78. An entrant shall take each entrance examination of those specified in Clause 77 of these Rules one time only.

79. Entrants who have not taken an entrance examination for a valid reason (an illness or other circumstances confirmed with documents) shall be permitted to take the missed entrance examination in another group or on a reserve day.

80. During entrance examinations, examinees and people involved in arrangement of entrance examinations are prohibited to use connection devices. A participant of an entrance examination may have and use reference materials and

electronic devices that are permitted by the rules of admission be applied during an entrance examination.

81. If an entrant has violated the procedure of taking an entrance examination, the authorized officials of ASU shall be entitled to remove that entrant from the entrance examination site, composing a removal act.

82. It is prohibited to regard results of final examinations of preliminary departments, preliminary faculties, courses, schools, and other examinations as results of entrance examinations, if they are not stipulated by these Rules.

83. The results of an entrance examination shall be published on the official web site and on the information board:

in case of an oral entrance examination – the day when it was held;

in case of a written entrance examination – not later than the third office day after it was held.

Upon the declaration of the results of a written entrance examination, an entrant or his/her authorized person shall be entitled to see his/her examination work the day when the results of that entrance examination were declared or during the next office day.

VII. Peculiarities of Holding Entrance Examinations for Entrants with Special Health Needs & Disable People

84. ASU shall provide arrangement of entrance examinations for entrants with special health needs and/or for disabled people (hereinafter referred to as “entrants with special needs”), considering with peculiarities of their physical and psychic development, with the individual capabilities and state of their health (hereinafter referred to as “individual peculiarities”).

85. ASU shall provide material and technical conditions that provide a free access of entrants with special needs to lecture halls, to toilet rooms, and to other premises, as well as their free stay within those premises (including available ramps, elevators, handrails, broadened doorways, and lifts; if there are no elevators or lifts, the examination room shall be located on the ground floor).

86. Entrance examinations for entrants with special needs shall be held in a separate room.

The number of entrants with special needs in one room must not exceed:

in case of taking a written entrance examination – 12 people;

in case of taking an oral entrance examination – not more than 6 people.

It is acceptable if a larger number of entrants with special needs is present in an examination room, as well as if entrants with special needs take entrance examinations together with other entrants, if that does not create any difficulties for entrants during their entrance examinations.

It is acceptable if an assistant (a staff member of ASU or another person involved in helping entrants with special needs), who provides entrants with special needs with the necessary technical assistance, considering with their individual peculiarities (to be seated, to move, to read and prepare an examination response, to talk with examiners) is present in an examination room.

87. The duration of an entrance examination for entrants with special needs shall be increase upon a decision of the Admission Commission, but not more than by 1.5 hours.

88. Entrants with special needs shall be given an instruction concerning the procedure of taking an entrance examination in a form that is comprehensible for them.

89. Entrants with special needs may use technical devices, which are necessary for them owing to their individual peculiarities, during an entrance examination.

90. During an entrance examination, ASU shall comply with the following additional requirements, depending on individual peculiarities of entrants with special needs:

a) for the blind:

examination tasks shall be read by an assistant;

written tasks shall be dictated to an assistant;

b) for the vision impaired:

individual even lighting at least 300 luxes shall be provided;

entrants may use their own magnifying tools to prepare an examination task;

examinations tasks and instructions concerning the entrance examination procedure shall be typed in a magnified print;

c) for the deaf and for the hearing-impaired, sound-amplifying devices of collective usage shall be provided;

d) for the blind-and-deaf, services of an interpreter into an appropriate gesture language shall be provided (besides the requirements related to the blind and to the deaf respectively);

e) for people with severe speech malfunctions, for the deaf, and for the hearing-impaired, entrance examinations that are typically held in an oral form shall be held in a written form;

f) for entrants with malfunctioning upper extremities or without upper extremities:

written tasks shall be dictated to an assistant;

entrance examinations that are typically held in a written form shall be held in an oral form.

91. The conditions specified in Clauses 85-90 of these Rules shall be provided for entrants on the ground of their entrance applications that specifies information concerning the necessity to provide them with the corresponding special conditions.

VIII. General Rules of Submitting & Examining Appeals

92. upon the declaration of an entrance examination arranged by the institution independently, an entrant (of his/her authorized person) shall be entitled to submit an appeal concerning a violation of the procedure of holding that entrance examination and/or his/her disagreement with the obtained grade for that entrance examination (hereinafter referred to as an “appeal”) to the appellation commission.

93. An appeal may be submitted by an entrant or by his/her authorized person.

94. Examination of an appeal shall not be considered as a second attempt to pass an entrance examination. An appeal examination shall check only observance of the determined procedure of holding an entrance examination and/or whether the assessment of the results of than entrance examination was right or wrong.

95. An appeal concerning violation of the procedure of an entrance examination must be submitted by an entrant prior to his/her leaving the entrance examination site.

An appeal concerning disagreement with the obtained grade for an entrance examination must be submitted within the day that follows the day of declaring the results of that entrance examination.

6. An appeal shall be examined not later than the next office day after it was submitted.

97. An entrant (or his/her authorized person) shall be entitled to be present at the appellation examination. In case an entrant is under-aged (under 18 years old), one of his/her parents or legal representatives shall be entitled to be present (except for the under-aged acknowledged as having a full legal capacity before they have reached the age of 18 years old).

98. Upon the examination of an appeal, an appellation commission shall make a decision whether to change the obtained grade for an entrance examination or to leave that grade unchanged.

The decision of an appellation commission shall be formalized in a special protocol; the entrant or his/her authorized person shall be informed of that decision. The fact of informing the entrant (or his/her authorized person) of a decision of an appellation commission shall be certified with the personal signature of an entrant (or of his/her authorized person).

IX. Admissions to Studies

99. Grounding on the results of receiving documents and/or entrance examinations, ASU shall form and publish name-by-name lists of entrants, whose admission may be possible after the Admission Commission makes a decision concerning them, on its official web site and on its information board (hereinafter referred to as “lists of entrants”):

lists of entrants without entrance examinations in each set of entrance conditions, as per Point 1 of Clause 9 of these Rules;

lists of entrants who have passed their entrance examinations successfully (hereinafter referred to as “competition lists”) in each competition to be held as per Point 2 of Clause 9 of these Rules, specifying the gained scores in each entrance

examination, as well as total sums of gained scores (hereinafter referred to as the “sum of competition scores”).

100. Lists of entrants shall be updated daily, prior to publishing the corresponding orders of admission.

101. Lists of entrants without entrance examinations shall be ranked as follows:
members of united teams;
winners of the Russian Contest of Schoolchildren;
awardees of the Russian Contest of Schoolchildren;
champions and awardees in the field of sports;
winners of schoolchildren’s contests;
awardees of schoolchildren’s contests.

Within each of these categories of entrants, a high position in a list shall be granted to entrants with a primary right to be admitted.

102. Competition lists shall be formed as follows:

in a decreasing order of the sum of competition scores;

be the sum of competition scores equal – in a decreasing order of scores gained at particular entrance examinations, as per the degree of priority of entrance examinations determined by the institution;

be the former criteria also equal, a higher position in the list shall be granted to entrants with a primary right to be admitted;

be the former criteria equal, a higher position in the list shall be granted to entrants with a higher number of documents that confirm their individual achievements.

103. To rank competition lists, the institution shall determine the priority degree of entrance examinations (Appendix 6).

104. Admissions shall be executed from the top to the bottom of the list of entrants. It is entrants who have presented the original of their documents of official standard who shall be eligible for admission within the control figures; admissions to positions on self-paid terms after signing a contract of education shall be executed in relation to those entrants who have agreed to be admitted not later than the office day determined by the Admission Commission as a deadline to present respectively the

original of a document of official standard or data indicating an entrant's consent to be admitted.

105. Admissions of entrants to cover a bachelor of a specialist program in the full-time and part-time form of studies to positions within the control figures shall be executed within the following terms:

a) the first stage of admission:

on July 28 – lists of entrants shall be published on the official web site and on the information board;

July 30 – the deadline to present the original of a document of official standard by entrants to be admitted without entrance examinations, for entrants to be admitted within the quota of persons with special rights, for entrants to be admitted within a target admission quota (from people who submitted their entrance applications as per two or more points of Clause 62 of these Rules to different higher educational institutions);

July 31:

An order (orders) of admission of entrants without entrance examinations, entrants within the quota of persons with special rights, and entrants within a target admission quota shall be finalized and published on the official web site and on the information board;

The number of competition positions in the corresponding competition lists to positions within the control figures in the general competition shall be increased by the number of positions equal to the number of entrants without entrance examinations to positions within the control figures who have not presented the originals of a document of official standard, as well as by the number of positions that have remained vacant within a quota of people with special rights and with a target admission quota;

competition lists to positions within the general competition control figures shall be published on the official web site and on the information board; they shall highlight entrants recommended for admission at the first stage;

August 04 – the deadline to present the original of a document of official standard by entrants included into lists of people recommended for admission at the first stage;

August 05 – an order (orders) to admit entrants included into lists of people, who have been recommended for admission at the first stage and who have presented the original of a document of official standard within the determined terms, shall be finalized and published;

b) the second stage of admission (admission of entrants included into lists of entrants, prior to assuming the vacant positions):

August 05 – competition lists to positions within the general competition control figures, highlighting lists of entrants recommended by the Admission Commission to be admitted at the second stage, considering with the number of positions that have remained vacant (including positions that have become vacant owing to some entrants' failure to present the original of a document of official standard within the determined terms), shall be published on the official web site and on the information board;

August 08 – the deadline to present the original of a document of official standard by entrants included into lists of people recommended for admission at the second stage;

August 11 – an order (orders) to admit entrants included into lists of people who have been recommended for admission at the second stage and who have presented the original of a document of official standard within the determined terms, shall be finalized and published on the official web site and on the information board.

106. During admission to cover bachelor and specialist programs in the distance form of studies, on self-paid terms as per a signed contract of education, and to cover a master program, admissions shall be executed not later than ten days prior to the beginning of the academic year. Admissions to positions of self-paid terms as per a signed contract of education shall be executed after admissions to positions within the control figures or independently on temporal terms of admitting to positions within the control figures.

107. Admission of entrants to cover bachelor, specialist, and master programs in the full-time form of studies on self-paid terms as per a signed contract of education shall be executed from August 11 to August 20.

108. Admissions to cover bachelor and specialist programs in the distance form of studies shall be executed within the following terms:

a) to positions within the control figures:

August 19 – the deadline to present the original of a document of education of official standard;

August 21 – an order to admit people, who have passed their entrance examinations successfully to assume positions within the control figures and who have presented the original of their documents of education of official standard, shall be finalized and published on the official web site and on the information board;

b) to positions on self-paid terms as per signed contracts of education – not later than September 22.

109. Admission of entrants to cover a master program in the full-time form of studies within the control figures shall be executed within the following terms:

August 04 – the deadline to present the original of a document of education of official standard;

August 05 – an order to admit people, who have passed their entrance examinations successfully to assume positions within the control figures and who have presented the original of their documents of education of official standard, shall be finalized and published on the official web site and on the information board.

110. Admission of entrants to cover a master program in the distance form of studies shall be executed within the following terms:

a) to positions within the control figures:

August 19 – the deadline to present the original of a document of education of official standard;

August 21 – an order to admit people, who have passed their entrance examinations successfully to assume positions within the control figures and who have presented the original of their documents of education of official standard, shall be finalized and published on the official web site and on the information board;

b) to positions on self-paid terms as per signed contracts of education – not later than September 22.

111. An entrant (or his/her authorized representative), who has submitted his/her documents via a general mail operator or in an electronic form, must present the original

of his/her personality indentifying document when he/she presents his/her original of a document of education of official standard.

112. People included into the list of people recommended for admission at the first or the second stage, who have not presented the original of their documents of official standard within the determined terms (or who have withdrawn it), shall be expelled from the competition and regarded as people who have rejected their admission.

113. If an entrant is to be admitted simultaneously on different conditions of studies specified in Point 1 and/or Point 2 of Clause 9 of these Rules, then (in case he/she is already eligible for admission on some particular terms) he/she shall be expelled from lists of entrants on those conditions that are of a lower priority for him/her as per his/her entrance application.

114. The presented originals of documents shall be returned to the person who has withdrawn them (except for the case specified in Point A of Clause 73 of these Rules) or who has not been admitted to studies, as per the means to return the submitted documents specified in an entrance application or in a withdrawal application within 20 office days respectively after finalizing the competition results or after withdrawal of the submitted documents.

115. Orders of admission published on the official web site shall be accessible for any user within six months upon their publishing.

X. Peculiarities of Target Admissions Arrangement

116. ASU shall arrange a target admission within the control figures determined for this institution.

117. A target admission quota to cover bachelor, specialist, and master programs in each specialty and specialization shall be determined by the founder on annual basis.

The founder of the institution shall be determined the target admission quota:

a) for the institution in general or with details for the institution and its branches separately;

b) with details or without details different forms of studies;

c) for a particular specialty or specialization in general or with details in bachelor programs within a specialization, in specialist programs within a specialty, and within a master program within a specialization.

118. In case the founder has determined a target admission quota without details for any of the criteria specified in clause 117 of these Rules, ASU shall detail the target admission quota in Points A and B, as well as in Point C (if necessary) of Clause 117 of these Rules (depending on the means of admission execution, as per Clause 10 of these Rules).

119. Target admissions shall be executed within the determined quota on the basis of a target admission contract to be signed between ASU and a citizen directed to study by a federal authority, a regional authority, a local self-government institution, a state (municipal) institution, a unitary enterprise, a state corporation, a state company, or an economic organization, whose authorized capital has a share of the Russian Federation, a share of a region of the Russian Federation, or a share of a Russian municipality.

120. The essential conditions of a target admission contract are as follows:

- a) ASU shall assume the obligation to arrange a target admission of a citizen who has signed such a contract;
- b) the body or the institution specified on Clause 119 of these Rules shall arrange academic and production practical trainings of a citizen who has signed a target admission contract.

121. The list of entrants to positions within a target admission quota shall specify the data on bodies and institutions (specified in Clause 199 of these Rules) that have signed a target admission contract related to those entrants.

122. The list of entrants who have submitted their entrance applications and the list of entrants to be admitted within a target admission quota shall not specify the data that is related to admission to positions within a target admission quota and that concern the national security.

123. Admission of entrants whose studies concern the national security to positions within a target admission quota shall be finalized by a special order (orders), which shall not be published on the official web site and on the information board.

XI. Peculiarities of Admitting Foreign Citizens & Individuals without Citizenship

124. foreign citizens and individuals without a citizenship shall be entitled to obtain a higher education at the expense of budget fundings as per international agreements of the Russian Federation, federal laws, or a quota for higher education determined by the Government of the Russian Federation for foreign citizens and for individuals without a citizenship (hereinafter referred to as a “quota for foreign citizens’ education”), as well as at the expense of individuals and legal entities as per contracts of education on self-paid terms.

125. Admission of foreign citizens and individuals without a citizenship within a quota for foreign citizens’ education shall be executed on the ground of letters of referral issued by the Ministry of Education & Science of the Russian Federation; it shall be finalized in a special order (orders) of the institution.

In case of necessity to study at preliminary courses and preliminary departments of federal state institutions of higher education in additional general educational programs that provide mastering educational programs in the Russian language, admission of foreign citizens and individuals without a citizenship within a quota for foreign citizens’ education shall be executed upon their completion of such studies.

126. Foreign citizens and individuals without a citizenship, who are country people residing abroad shall be entitled to obtain a higher education on equal terms with citizens of the Russian Federation, provided they comply with the requirements stipulated by Article 17 of the Federal Law of May 24, 1999 at #99-FZ “About State Policy of Russian Federation towards Country People Residing Abroad” (hereinafter referred to as “Federal Law 99-FZ”).

127. Country people who participate in the State Program to Assist Volunteer Resettlement of Country People Residing Abroad to Russian Federation approved by the Decree of President of the Russian Federation on June 22, 2006 at #637 (hereinafter referred to as the “State Program”), as well as members of their families, shall be entitled to obtain a higher education as per the State Program.

128. In case of submitting documents to be admitted to studies, a foreign citizen or an individual without a citizenship must specify the requisites of a document that identifies his/her personality, or of a document that identifies the personality of a

foreign citizen or an individual without a citizenship in the Russian Federation as per Article 10 of the Federal Law of June 25, 2002 at #115-FZ “About Legal Status of Foreign Citizens in Russian Federation” (hereinafter referred to as a “document indentifying a foreign citizen’s personality”) in his/her entrance application; a foreign citizen or an individual without a citizenship must present the original or a copy of his/her personality identification document, or of his/her personality and nationality identification document as per Point A of Clause 62 of these Rules.

A country person’s entrance application must specify information concerning his/her further admittance as per Article 17 of Federal Law 99-FZ or as per the State Program. In case of admittance as per Article 17 of Federal Law 99-FZ, a country person must present copies of documents specified in Clause 61 of these Rules, as well as copies or originals of documents stipulated by Article 17 of Federal Law 99-FZ.

The family name and the given name(s) of an entrant specified in translations of his/her submitted documents must correspond to the family name and to the given name(s) of an entrant specified in his/her Russian visa.

129. Admission of foreign citizens and individuals without a citizenship to cover educational programs that contain data included into a state secret shall be executed only within a quota for foreign citizens’ education and in accordance with the requirements stipulated by the legislation of the Russian Federation that regulates state secrets.

XII. Additional Admission to Cover Bachelor, Specialist, & Master Programs in Full-Time & Part-Time Forms of Studies to Positions within Control Figures

130. In exceptional cases, if some positions within the control figures have remained vacant upon admissions, the founder may entitle a higher educational institution to declare an additional admission to studies on the base of USE results (hereinafter referred to as an “additional admission”). Admissions based on results of an additional admission campaign must be completed not later than the beginning of an academic year.

131. An additional admission shall be executed as per the Order; at that, the temporal terms for entrants to present the original of their documents of official

standard and the temporal terms of their admission shall be determined by a higher educational institution itself. Information specifying those temporal terms shall be published on the official web site and on the information board not later than August 15.

132. Not later than August 15, the founder of a higher educational institution shall inform the Ministry of Education & Science of the Russian Federation of granting that institution a right to declare an additional admission and the list of specialties and/or specializations, to which an additional admission shall be declared.

**List of Entrance Examinations
to Bachelor Specialties/Specializations**

Code	Name of Specialty/Specialization	Entrance Examinations	Form of Studies	Type of Admission*	Qualification
				B	
				P	
1	2	3	4	5	6
INSTITUTE OF RESEARCHES & SOLUTIONS TO TECHNOLOGICAL TASKS					
DEPARTMENT OF MATHEMATICS & INFORMATION TECHNOLOGIES					
01. 03. 02	Applied Mathematics & Information Science	Mathematics Physics Russian Language	full-time	B, P	Academic Bachelor
09. 03. 01	Information Science & Computing		full-time	P	Academic Bachelor
			part-time	B, P	
10. 03. 01	Information Security		full-time	B, P	Academic Bachelor
27. 03. 02	Quality Management		full-time	P	Academic Bachelor
09. 03. 02	Information Systems & Technologies	Mathematics Information Science & ICT Russian Language	full-time	B, P	Academic Bachelor
			part-time	P	
44. 03. 01	Pedagogical Education (<i>profile - Mathematics</i>)	Social Studies Mathematics Russian Language	full-time	B, P	Applied Bachelor
DEPARTMENT OF PHYSICS & TECHNOLOGY					
03. 03. 02	Physics	Physics Mathematics Russian Language	full-time	B, P	Academic Bachelor
13. 03. 02	Power Industry & Electrical Engineering	Mathematics Physics Russian Language	full-time	B, P	Academic Bachelor
			distance	B, P	
15. 03. 01	Mechanical Engineering		full-time	B, P	Academic Bachelor
			distance	B, P	
15. 03. 01	Mechanical Engineering		full-time	B, P	Applied Bachelor
15. 03. 06	Mechatronics & Robotics		full-time	B, P	Academic Bachelor
22. 03. 01	Material Science & Technologies of Materials		full-time	B, P	Academic Bachelor
44. 03. 01	Pedagogical Education (<i>profile – Technology</i>)	Social Studies Mathematics Russian Language	distance	B, P	Academic Bachelor

Code	Name of Specialty/Specialization	Entrance Examinations	Form of Studies	Type of Admission*	Qualification
				B	
				P	
1	2	3	4	5	6
INNOVATIVE INSTITUTE OF NATURAL SCIENCES					
AGRARIAN DEPARTMENT					
20. 03. 02	Nature & Water Management	Mathematics Physics Russian Language	part-time	P	Academic Bachelor
35. 03. 04	Agronomy	Biology Mathematics Russian Language	distance	B, P	Academic Bachelor
35. 03. 07	Agricultural Products Manufacturing & Processing Technology		distance	B, P	Academic Bachelor
35. 03. 06	Agricultural Engineering	Mathematics Physics Russian Language	full-time	B, P	Applied Bachelor
36. 03. 02	Zootechny	Biology Mathematics Russian Language	full-time	B, P	Academic Bachelor
36. 05. 01	Veterinary	Biology Mathematics Russian Language	full-time	B, P	Veterinarian Physician
			part-time	P	
38. 03. 02	Management (<i>profile - Agricultural Industry</i>)	Mathematics Social Studies Russian Language	full-time	P	Academic Bachelor
			distance	P	
BIOLOGICAL DEPARTMENT					
06. 03. 01	Biology	Biology Mathematics Russian Language	full-time	B, P	Academic Bachelor
			part-time	B, P	
06. 03. 02	Soil Science		full-time	B, P	Academic Bachelor
21. 03. 02	Land Management & Cadastres	Mathematics Physics Russian Language	full-time	P	Academic Bachelor
			part-time	P	
CHEMICAL DEPARTMENT					
04. 03. 01	Chemistry	Chemistry Mathematics Russian Language	full-time	B, P	Academic Bachelor
			part-time	P	

Code	Name of Specialty/Specialization	Entrance Examinations	Form of Studies	Type of Admission*		Qualification
				B	P	
1	2	3	4	5	6	
04. 05. 01	Fundamental & Applied Chemistry		full-time	P		Chemist. Teacher of Chemistry.
DEPARTMENT OF GEOLOGY & GEOGRAPHY						
05. 03. 01	Geology	Mathematics Geography Russian Language	full-time	B, P	Academic Bachelor	
			part-time	B, P		
05. 03. 02	Geography		full-time	B, P	Academic Bachelor	
			part-time	P		
05. 03. 03	Cartography & GIS	Geography Mathematics Russian Language	full-time	B, P	Academic Bachelor	
			part-time	P		
05. 03. 06	Ecology & Nature Management		full-time	B, P	Academic Bachelor	
			part-time	B, P		
20. 03. 01	Security in Technosphere	Mathematics Physics Russian Language	full-time	P	Academic Bachelor	
			distance	P		
BUSINESS INSTITUTE OF PEDAGOGICS & PSYCHOLOGY						
DEPARTMENT OF PSYCHOLOGY						
37. 03. 01	Psychology	Biology Mathematics Russian Language	full-time	P	Academic Bachelor	
			distance	P		
37. 03. 02	Conflict Studies	Social Studies History Russian Language	full-time	P	Academic Bachelor	
			distance	P		
44. 03. 02	Psychological Pedagogical Education (<i>profile – Psychology of Education</i>)	Biology Mathematics Russian Language	full-time	B, P	Academic Bachelor	
			distance	B, P		
DEPARTMENT OF PEDAGOGICS, SOCIAL WORK, & PHYSICAL TRAINING						
39. 03. 02	Social Work	History Social Studies Russian Language	full-time	B, P	Academic Bachelor	
			distance	B, P		
39. 03. 03	Organization of Work with Youth		full-time	P	Academic Bachelor	
44. 03. 01	Pedagogical Education (<i>profile – Primary Education</i>)	Social Studies Mathematics	full-time	B, P	Applied Bachelor	

Code	Name of Specialty/Specialization	Entrance Examinations	Form of Studies	Type of Admission*	Qualification
				B	
				P	
1	2	3	4	5	6
	Pedagogical Education (profile – Primary Education)	Russian Language	distance	B, P	Academic Bachelor
	Pedagogical Education (profile – Preschool Education)		distance	B, P	Academic Bachelor
	Pedagogical Education (profile – Artistic Education)	Social Studies Mathematics Russian Language	distance	P	Academic Bachelor
	Pedagogical Education (profile – Physical Training)	Social Studies Mathematics Russian Language General Physical Training	distance	B, P	Academic Bachelor
full-time			B, P	Applied Bachelor	
44. 03. 02	Psychological Pedagogical Education (profile – Psychology & Social Pedagogics)	Biology Mathematics Russian Language	full-time	B, P	Academic Bachelor
			distance	B, P	
44. 03. 03	Special (Speech Pathology) Education		full-time	B, P	Applied Bachelor
			distance	B, P	Academic Bachelor
51. 03. 03	Social & Cultural Activities	Literature Social Studies Russian Language	full-time	B, P	Academic Bachelor
INSTITUTE OF HUMANITIES					
HISTORICAL DEPARTMENT					
41. 03. 01	Foreign Countries Regional Studies (profile - European Researches)	History Social Studies Russian Language	full-time	P	Academic Bachelor
44. 03. 01	Pedagogical Education (profile – History)	Social Studies History Russian Language	full-time	B, P	Academic Bachelor
			distance	P	
44. 03. 05	Pedagogical Education (profile – History & Social Studies)		full-time	P	Academic Bachelor
			distance	B, P	
46. 03. 01	History (profile - Archeology)	History Social Studies Russian Language	full-time	P	Academic Bachelor
DEPARTMENT OF SOCIAL COMMUNICATIONS					
41. 03. 04	Political Science	History Social Studies Russian Language	full-time	P	Academic Bachelor
			distance	P	
41. 03. 05	International Relations		full-time	P	Academic Bachelor
			distance	P	
39. 03. 01	Sociology	Social Studies	full-time	B, P	Academic Bachelor

Code	Name of Specialty/Specialization	Entrance Examinations	Form of Studies	Type of Admission*		Qualification
				B	P	
				1	2	
		Mathematics Russian Language	distance	B, P		
44. 03. 01	Pedagogical Education (profile - World Artistic Culture)		distance	B, P	Academic Bachelor	
			full-time	B, P	Applied Bachelor	
DEPARTMENT OF ARCHITECTURE & DESIGN						
54. 03. 01	Design	Literature Russian Language Drawing. Painting. Plane Color Composition	full-time	B, P	Academic Bachelor	
07. 03. 01	Architecture	Mathematics Russian Language Drawing. Painting Geometrical Color Composition	full-time	B, P	Academic Bachelor	
INSTITUTE OF CONTINUING EDUCATION						
DEPARTMENT OF WORLD ECONOMY & MANAGEMENT						
38. 03. 01	Economics	Mathematics Social Studies	full-time	P	Applied Bachelor	
38. 03. 01	Economics	Russian Language	full-time distance	B, P P	Academic Bachelor	
43. 03. 02	Tourism	History Social Studies Russian Language	full-time distance	B, P B, P	Academic Bachelor	
43. 03. 03	Hotel Management	Social Studies History	full-time distance	B, P P	Academic Bachelor	
43. 03. 03	Hotel Management	Russian Language	full-time	P	Applied Bachelor	
DEPARTMENT OF BUSINESS & ECONOMY						
38. 03. 02	Management		full-time distance	P P	Academic Bachelor	
38. 03. 03	Personnel Management		full-time distance	P B, P	Academic Bachelor	
38. 03. 04	State & Municipal Administration	Mathematics Social Studies Russian Language	full-time distance	P P	Academic Bachelor	
38. 03. 06	Trade & Commerce		full-time distance	B, P P	Academic Bachelor	
LAW DEPARTMENT						

Code	Name of Specialty/Specialization	Entrance Examinations	Form of Studies	Type of Admission*	Qualification
				B	
				P	
1	2	3	4	5	6
40. 03. 01	Law Science	Social Studies History Russian Language	full-time	B, P	Academic Bachelor
			distance	P	
42. 03. 01	Advertising & Public Relations		full-time	P	Academic Bachelor
			distance	P	
46. 03. 02	Documents & Archives Management	full-time	B, P	Academic Bachelor	
		distance	P		
INSTITUTE OF LANGUAGE & COMMUNICATIVE BUSINESS STRATEGIES					
DEPARTMENT OF PHILOLOGY & JOURNALISM					
42. 03. 02	Journalism	Literature Russian Language Creative Contest	full-time	P	Academic Bachelor
		Interview in Journalism	distance	P	
44. 03. 05	Pedagogical Education (<i>profile – Russian Language & Literature</i>)	Social Studies Literature Russian Language	full-time	B, P	Academic Bachelor
			distance	B, P	
DEPARTMENT OF FOREIGN LANGUAGES					
44. 03. 05	Pedagogical Education (<i>profile - Foreign Language</i>)	Social Studies Foreign Language Russian Language	full-time	B, P	Academic Bachelor
45. 03. 02	Linguistics	Foreign Language Literature Russian Language	full-time	P	Academic Bachelor
			part-time	P	

B – budget-financed form of studies (within the control figures of admission at the expense of the federal budget)

P – self-paid form of studies (on the base of educational contracts that are signed at the admission stage; studies are paid by legal entities and/or individuals)

**List of Entrance Examinations
to Master Specializations**

Code	Name of Specialization	Name of Master Program	Entrance Examinations	Form of Studies	Type of Admission*	Qualification
					B	
1	2	3	4	5	6	7
INSTITUTE OF RESEARCHES & SOLUTIONS TO TECHNOLOGICAL TASKS						
DEPARTMENT OF MATHEMATICS & INFORMATION TECHNOLOGIES						
09. 04. 02	Information Systems & Technologies	Data Management	Data Management	full-time	B, P	Master
12. 04. 04	Biotechnical Systems & Technologies	Management & Quality Management in Healthcare	Models & Technique of Complex Control of Systems of Public Medical Service	full-time	P	Master
44. 04. 01	Pedagogical Education	Information Science, Information Technologies in Education	Information Science, Pedagogics	full-time	B, P	Master
		Mathematical Education	Mathematics & Its Teaching Technique	full-time	B, P	
DEPARTMENT OF PHYSICS & TECHNOLOGY						
03. 04. 02	Physics	Physics of Condensed State of Matter	Physics	full-time	B, P	Master
11. 04. 04	Electronics & Nanoelectronics	Physics of Semiconductors & Dielectrics	Physics of Semiconductors	full-time	B, P	Master
22. 04. 05	Material Science & Technologies of Materials	Material Science & Technologies of Nanomaterials & Coatings	Material Science & Technologies of Materials	full-time	B, P	Master
44. 04. 01	Pedagogical Education	Physical Education	Physics	full-time	B, P	Master
INNOVATIVE INSTITUTE OF NATURAL SCIENCES						
BIOLOGICAL DEPARTMENT						

Code	Name of Specialization	Name of Master Program	Entrance Examinations	Form of Studies	Type of Admission*	Qualification
					B	
					P	
1	2	3	4	5	6	7
06. 04. 01	Biology	Biotechnology	Biology	full-time	B, P	Master
		Physiology of Humans & Animals	Biology	full-time	B, P	Master
		Botany	Biology	full-time	B, P	Master
		Genetics	Biology	full-time	B, P	Master
44. 04. 01	Pedagogical Education	Biological Education	Theory & Technique of Teaching Biology	full-time	B, P	Master
CHEMICAL DEPARTMENT						
04. 04. 01	Chemistry	Organic Chemistry	Chemistry	full-time	B, P	Master
		Green Chemistry	Chemistry	full-time	B, P	Master
		Petrochemistry	Chemistry	full-time	B, P	Master
44. 04. 01	Pedagogical Education	Chemical Education	Chemistry	full-time	B, P	Master
DEPARTMENT OF GEOLOGY & GEOGRAPHY						
05. 04. 01	Geology	Geology & Oil & Gas Geochemistry	Geology	full-time	B, P	Master
05. 04. 06	Ecology & Nature Management	Nature Management	Nature Management	full-time	B, P	Master
05. 04. 02	Geography	Country Studies & International Tourism	Geography	full-time	B, P	Master
		Landscape Planning	Geography	full-time	P	Master
BUSINESS INSTITUTE OF PEDAGOGICS & PSYCHOLOGY						
DEPARTMENT OF PSYCHOLOGY						
37. 04. 01	Psychology	Organizational Psychology	Psychology	full-time	P	Master
		Developmental Psychology	Psychology	full-time	B, P	Master
44. 04. 02	Psychological Pedagogical Education	Psychological Consultancy	Psychology	full-time	B, P	Master
		Psychodiagnostics & Differential Psychology	Psychology	full-time	B, P	Master

Code	Name of Specialization	Name of Master Program	Entrance Examinations	Form of Studies	Type of Admission*	Qualification
					B	
1	2	3	4	5	6	7
DEPARTMENT OF PEDAGOGICS, SOCIAL WORK, & PHYSICAL TRAINING						
3 9. 04. 02	Social Work	Economy, Law, Organization & Management on Social Work	Fundamentals, Methods, & Technologies of Social Work	full-time	B, P	Master
39. 04. 03	Organization of Work with Youth	Organization of Work with Youth	Theory & Practice of Work with Youth	full-time	B, P	Master
44. 04. 01	Pedagogical Education	Primary Education	Pedagogics & Technique of Primary Education	full-time	B, P	Master
		Preschool Education	Pedagogics & Technique of Preschool Education	full-time	B, P	Master
		Theory & Technique of Physical Training	Theoretical Fundamentals of Physical Training	full-time	P	Master
44. 04. 02	Psychological Pedagogical Education	Psychology & Social Pedagogics	Social Pedagogics, Methods, & Technologies of Social Pedagogue's Work	full-time	B, P	Master
		Special Psychology & Pedagogics	Special Psychology & Pedagogics	full-time	P	Master
49. 04. 02	Physical Training for People with Special Needs	Adaptive Physical Training	Theory & Technique of Adaptive Physical Training	full-time	B, P	Master
INSTITUTE OF HUMANITIES						
HISTORICAL DEPARTMENT						
44. 04. 01	Pedagogical Education	Historical Education	Russian History	full-time	B, P	Master
				distance	B, P	
46. 04. 01	History	History of Russian Policy & International Relations	Russian History	full-time	B, P	Master
DEPARTMENT OF SOCIAL COMMUNICATIONS						

Code	Name of Specialization	Name of Master Program	Entrance Examinations	Form of Studies	Type of Admission*	Qualification
					B	
					P	
1	2	3	4	5	6	7
39. 04. 01	Sociology	Sociology of Policy & International Relations	Sociology	full-time	P	Master
				distance		
	Sociology	Modern Methods & Technologies of Researching Social Problems	Sociology	full-time	B, P	Master
				distance	P	
41. 04. 04	Political Science	Political Culture & Regional Studies	Political Science	full-time	B, P	Master
47. 04. 01	Philosophy	Philosophy of Religion	Philosophy	full-time	B, P	Master
51. 04. 01	Culture Studies	Culture of Mass Communications	Culture Studies	full-time	B, P	Master
INSTITUTE OF CONTINUING EDUCATION						
DEPARTMENT OF WORLD ECONOMY & MANAGEMENT						
38. 04. 01	Economics	Corporate & Branch Market Economy	Economics	full-time	B, P	Master
38. 04. 02	Management	International Business	Management	full-time	B, P	Master
38. 04. 08	Finances & Credit	Banks & Bank Activities	Finances	full-time	P	Master
	Finances & Credit	Corporate Finances	Finances	full-time	P	Master
DEPARTMENT OF BUSINESS & ECONOMY						
38. 04. 02	Management	Strategic Management	Management	full-time	P	Master
38. 04. 02	Management	Industrial Logistics	Management	full-time	P	Master
38. 04. 02	Management	Healthcare Management	Management	distance	P	Master
38. 04. 02	Management	Management in Education	Management	distance	P	Master
38. 04. 03	Personnel Management	Personnel Management	Personnel Management	full-time	B, P	Master
38. 04. 04	State & Municipal Administration	State & Municipal Administration	State & Municipal Administration	full-time	B, P	Master
38. 04. 09	State Audit	State Audit	Audit	full-time	B, P	Master
LAW DEPARTMENT						

Code	Name of Specialization	Name of Master Program	Entrance Examinations	Form of Studies	Type of Admission*	Qualification
					B	
					P	
1	2	3	4	5	6	7
40. 04. 01	Law Science	Law Science	Law Science	full-time	P	Master
				distance	P	Master
42. 04. 01	Advertising & Public Relations	Public Relations in State & Municipal Administration	Social Studies	full-time	B, P	Master
				distance	P	Master
INSTITUTE OF LANGUAGE & COMMUNICATIVE BUSINESS STRATEGIES						
DEPARTMENT OF PHILOLOGY & JOURNALISM						
42. 04. 02	Journalism	Mass Media Style & Language	Journalism	full-time	B, P	Master
44. 04. 01	Pedagogical Education	Literary, Speech, & Aesthetic Education of Schoolchildren	Russian Literature	full-time	P	Master
		Literary Education	Russian Literature	full-time	B, P	Master
		Russian-Foreign Literary Links	Russian Literature	full-time	B, P	Master
		Linguistic Education	Russian Language	full-time	B, P	Master
		International Communication	Russian Language	full-time	P	Master
		Russian as a Foreign Language	Russian Language	full-time	B, P	Master
		Speech Writing & Speech Communications	Stylistics & Rhetoric	full-time	B, P	Master
DEPARTMENT OF FOREIGN LANGUAGES						
45. 04. 02	Linguistics	Theory of Translation & Intercultural /Interlanguage Communication	Oral Interview, Examination in Practice of Interpretation & Translation	full-time	B, P	Master
		Theory & Practice of Translation in Professional Communication	Oral Interview, Examination in Practice of Interpretation & Translation	full-time	B, P	Master

B – budget-financed form of studies (within the control figures of admission at the expense of the federal budget)

P – self-paid form of studies (on the base of educational contracts that are signed at the admission stage; studies are paid by legal entities and/or individuals)

**Order of Considering Entrants' Individual Achievements
at Astrakhan State University in 2014 to Bachelor, Specialist, & Master Programs**

During the receipt of entrance documents, the University shall consider with the following achievements of entrants:

A diploma of an international, national, branch, or regional contest, competition, or another event aimed to reveal academic, research, or creative achievements of schoolchildren and students of educational establishments.

Considering with individual achievements of entrants intending to cover a bachelor or specialist program during the ranking of competition lists shall be executed as follows:

1. In decreasing order of competition scores.
2. If the competition points are equal – in decreasing order of scores gained at particular entrance examinations, as per the priority degree of entrance examinations determined by the institution.
3. If the former criteria are equal, a higher position in a list shall be granted to entrants with a primary right for admission.
4. If the former criteria are equal, a higher position in a list shall be granted to entrants with a larger number of documents confirming their individual achievements.

Considering with individual achievements of entrants intending to cover a master program shall be executed as follows:

1. In decreasing order of competition scores.
5. If the competition points are equal, a higher position in a list shall be granted to entrants with a larger number of documents confirming their individual achievements.

The Admission Commission shall consider with diplomas obtained during the last **two years**.

Minimal Scores
at Entrance Examinations to Bachelor & Specialist Programs
to Positions within Control Figures of Admission
(Budget Form of Studies)

MATHEMATICS	28
INFORMATION SCIENCE	44
FOREIGN LANGUAGES	30
CHEMISTRY	38
PHYSICS	38
BIOLOGY	40
GEOGRAPHY	42
HISTORY	36
SOCIAL STUDIES	43
LITERATURE	36
RUSSIAN LANGUAGE	40
GENERAL PHYSICAL TRAINING	45
CREATIVE CONTEST	45
INTERVIEW IN JOURNALISM	45
DRAWING, PAINTING	35
PLANE COLOR COMPOSITION	35
GEOMETRICAL COLOR COMPOSITION	35

Minimal Scores
at Entrance Examinations
at Entrance Examinations to Bachelor & Specialist Programs
as per Contracts of Education on Self-Paid Terms
(Self-Paid Form of Studies)

MATHEMATICS	25
INFORMATION SCIENCE	41
FOREIGN LANGUAGES	21
CHEMISTRY	37

PHYSICS	37
BIOLOGY	37
GEOGRAPHY	38
HISTORY	33
SOCIAL STUDIES	40
LITERATURE	33
RUSSIAN LANGUAGE	37
GENERAL PHYSICAL TRAINING	45
CREATIVE CONTEST	45
INTERVIEW IN JOURNALISM	45
DRAWING, PAINTING	35
PLANE COLOR COMPOSITION	35
GEOMETRICAL COLOR COMPOSITION	35

Minimal Scores
at Entrance Examinations to Higher Educational Programs
for Master Specializations

The minimal score at entrance examinations to higher educational programs for master specializations is 70 points.

**List of Entrance Examinations
at Znamensk Branch of Astrakhan State University**

Code	Name of Specialty/Specialization	Entrance Examinations	Form of Studies	Type of Admission*	Qualification
				B	
1	2	3	4	5	
44. 03. 02	Psychological Pedagogical Education (<i>profile – Psychology & Social Pedagogics</i>)	Biology Mathematics Russian Language	full-time	B, P	Academic Bachelor
			distance	B, P	
44. 03. 01	Pedagogical Education (<i>profile – Primary Education</i>)	Social Studies Mathematics Russian Language	full-time	B, P	Applied Bachelor
			distance	P	
09. 03. 02	Information Systems & Technologies	Mathematics Information Science & ICT Russian Language	distance	P	Academic Bachelor
			part-time	P	

**Information Concerning Priority Degree of Entrance Examinations
to Bachelor & Specialist Programs, in Case Sum of Competition Scores Is Equal**

Code	Name of Specialty/Specialization	Entrance Examinations
1	2	3
DEPARTMENT OF MATHEMATICS & INFORMATION TECHNOLOGIES		
01. 03. 02	Applied Mathematics & Information Science	1. Mathematics 2. Physics 3. Russian Language
09. 03. 01	Information Science & Computing	
10. 03. 01	Information Security	
27. 03. 02	Quality Management	
09. 03. 02	Information Systems & Technologies	1. Mathematics 2. Information Science & ICT 3. Russian Language
44. 03. 01	Pedagogical Education (<i>profile - Mathematics</i>)	1. Mathematics 2. Social Studies 3. Russian Language
DEPARTMENT OF PHYSICS & TECHNOLOGY		
03. 03. 02	Physics	1. Physics 2. Mathematics 3. Russian Language
13. 03. 02	Power Industry & Electrical Engineering	1. Physics

15. 03. 01	Mechanical Engineering	2. Mathematics 3. Russian Language
15. 03. 06	Mechatronics & Robotics	
22. 03. 01	Material Science & Technologies of Materials	
44. 03. 01	Pedagogical Education (<i>profile – Technology</i>)	1. Mathematics 2. Social Studies 3. Russian Language
AGRARIAN DEPARTMENT		
20. 03. 02	Nature & Water Management	1. Mathematics 2. Physics 3. Russian Language
35. 03. 04	Agronomy	1. Biology 2. Mathematics 3. Russian Language
35. 03. 07	Agricultural Products Manufacturing & Processing Technology	
35. 03. 06	Agricultural Engineering	1. Physics 2. Mathematics 3. Russian Language
36. 03. 02	Zootechny	1. Biology 2. Mathematics 3. Russian Language
36. 05. 01	Veterinary	
38. 03. 02	Management (<i>profile - Agricultural Industry</i>)	1. Social Studies 2. Mathematics 3. Russian Language
BIOLOGICAL DEPARTMENT		
06. 03. 01	Biology	1. Biology 2. Russian Language 3. Mathematics
06. 03. 02	Soil Science	
21. 03. 02	Land Management & Cadastres	1. Mathematics 2. Physics 3. Russian Language
CHEMICAL DEPARTMENT		
04. 03. 01	Chemistry	1. Chemistry 2. Mathematics 3. Russian Language
04. 05. 01	Fundamental & Applied Chemistry	
DEPARTMENT OF GEOLOGY & GEOGRAPHY		
05. 03. 01	Geology	1. Geography

05. 03. 02	Geography	2. Mathematics 3. Russian Language
05. 03. 03	Cartography & GIS	
05. 03. 06	Ecology & Nature Management	
20. 03. 01	Security in Technosphere	1. Mathematics 2. Physics 3. Russian Language
DEPARTMENT OF PSYCHOLOGY		
37. 03. 01	Psychology	1. Biology 2. Mathematics 3. Russian Language
37. 03. 02	Conflict Studies	1. Social Studies 2. History 3. Russian Language
44. 03. 02	Psychological Pedagogical Education (<i>profile – Psychology of Education</i>)	1. Biology 2. Mathematics 3. Russian Language
DEPARTMENT OF PEDAGOGICS, SOCIAL WORK, & PHYSICAL TRAINING		
39. 03. 02	Social Work	1. Social Studies 2. History 3. Russian Language
39. 03. 03	Organization of Work with Youth	
44. 03. 01	Pedagogical Education (<i>profile – Primary Education</i>)	1. Social Studies 2. Mathematics 3. Russian Language
	Pedagogical Education (<i>profile – Primary Education</i>)	
	Pedagogical Education (<i>profile – Preschool Education</i>)	
	Pedagogical Education (<i>profile – Artistic Education</i>)	
	Pedagogical Education (<i>profile – Physical Training</i>)	1. General Physical Training 2. Social Studies 3. Mathematics 4. Russian Language
44. 03. 02	Psychological Pedagogical Education (<i>profile – Psychology & Social Pedagogics</i>)	1. Biology 2. Mathematics 3. Russian Language
44. 03. 03	Special (Speech Pathology) Education	
51. 03. 03	Social & Cultural Activities	1. Literature 2. Social Studies 3. Russian Language
HISTORICAL DEPARTMENT		
41. 03. 01	Foreign Countries Regional Studies (<i>profile - European Researches</i>)	1. Social Studies 2. History

44. 03. 01	Pedagogical Education (<i>profile – History</i>)	3. Russian Language
44. 03. 05	Pedagogical Education (<i>profile – History & Social Studies</i>)	
46. 03. 01	History (<i>profile - Archeology</i>)	1. History 2. Social Studies 3. Russian Language
DEPARTMENT OF SOCIAL COMMUNICATIONS		
41. 03. 04	Political Science	1. Social Studies 2. History 3. Russian Language
41. 03. 05	International Relations	
39. 03. 01	Sociology	1. Social Studies 2. Russian Language 3. Mathematics
44. 03. 01	Pedagogical Education (<i>profile - World Artistic Culture</i>)	
DEPARTMENT OF ARCHITECTURE & DESIGN		
54. 03. 01	Design	1. Drawing. Painting. 2. Plane Color Composition 3. Literature 4. Russian Language
07. 03. 01	Architecture	1. Mathematics 2. Geometrical Color Composition 3. Drawing. Painting 4. Russian Language
DEPARTMENT OF WORLD ECONOMY & MANAGEMENT		
38. 03. 01	Economics	1. Mathematics 2. Social Studies 3. Russian Language
38. 03. 01	Economics	
43. 03. 02	Tourism	1. Social Studies 2. History 3. Russian Language
43. 03. 03	Hotel Management	
43. 03. 03	Hotel Management	
DEPARTMENT OF BUSINESS & ECONOMY		
38. 03. 02	Management	1. Social Studies 2. Mathematics 3. Russian Language
38. 03. 03	Personnel Management	
38. 03. 04	State & Municipal Administration	
38. 03. 06	Trade & Commerce	

LAW DEPARTMENT		
40. 03. 01	Law Science	1. Social Studies 2. History 3. Russian Language
42. 03. 01	Advertising & Public Relations	
46. 03. 02	Documents & Archives Management	
DEPARTMENT OF PHILOLOGY & JOURNALISM		
42. 03. 02	Journalism	1. Russian Language 2. Literature 3. Creative Contest 4. Interview in Journalism
44. 03. 05	Pedagogical Education (<i>profile – Russian Language & Literature</i>)	1. Russian Language 2. Literature 3. Social Studies
DEPARTMENT OF FOREIGN LANGUAGES		
44. 03. 05	Pedagogical Education (<i>profile - Foreign Language</i>)	1. Foreign Language 2. Social Studies 3. Russian Language
45. 03. 02	Linguistics	1. Foreign Language 2. Literature 3. Russian Language

ZNAMENSK BRANCH		
1	2	3
44. 03. 02	Psychological Pedagogical Education (<i>profile – Psychology & Social Pedagogics</i>)	1. Biology 2. Mathematics 3. Russian Language
44. 03. 01	Pedagogical Education (<i>profile – Primary Education</i>)	1. Social Studies 2. Russian Language 3. Mathematics
09. 03. 02	Information Systems & Technologies	1. Mathematics 2. Information Science & ICT 3. Russian Language